

uOBSERVER REPORTING FORM -League of Women Voters, Lower Cape Fear

Organization _____ Date _____

Type of meeting (check or x)	Regular	Special	Public Hearing	Exec. Session
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Start time	Adjourn time
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<u>Meeting features</u>	Yes	No	Comments
Agenda posted prior to meeting	<input type="checkbox"/>	<input type="checkbox"/>	
Members of organization present	<input type="checkbox"/>	<input type="checkbox"/>	
Staff present	<input type="checkbox"/>	<input type="checkbox"/>	
Media coverage	<input type="checkbox"/>	<input type="checkbox"/>	
Opportunity for public comment	<input type="checkbox"/>	<input type="checkbox"/>	

Agenda discussion topics, decisions made

Issues discussed relevant to LWV positions/programs

League follow up recommended?

Comments

Observer _____ Date report submitted _____